

Coffs Coast Regional Park Trust Board Meeting MINUTES – Monday, 5 August 2024



City of Coffs Harbour, Yarrila Place, 27 Gordon Street, Coffs Harbour – 1pm

TRUST: Rod McKelvey, Grahame Douglas (teams), Cr George Cecato, Yvette Pacey

CHCC: Andrew Beswick, Daniel Noble

NPWS: Glenn Storrie, Dean Egan

APOLOGIES:

ABSENT: Tony Dootson, Cr Tegan Swan

Previous Meeting, Monday, 13 May 2024

Approved by Chair

ITEM	ACTION
AGENDA ITEMS	
Meeting opened at 1.03pm	
Acknowledgement of Country	Welcome to all and acknowledgement of Country by Rod McKelvey
Conflict of Interest with Agenda Item	<ol style="list-style-type: none"> 1. Cr Cecato — Items 2.7 & 2.8 – Resident of Korora 2. Grahame Douglas – Items 2.7 & 2.8 – Resident of Korora 3. Rod McKelvey – Arrawarra Gully
Confirmation of Minutes of Previous Meeting	<p>391 Moved that the Minutes of the Coffs Coast Regional Trust Board Meeting held on Monday, 13 May 2024 be adopted as a true and correct record.</p> <p style="text-align: right;">CARRIED</p>
<p>Item 1 – Matters Arising from Previous Meeting – Monday, 13 May 2024</p>	<p>Item 3.6 – Out of Session Minute – Access Policy Approval NOTED</p> <p>The Coffs Coast Regional Park Trust Board endorsed the 'Temporary Adjacent - Works Access Policy' wording and approved the addition of this text to the CCRP webpage.</p> <p>Item 4.4 – General Business – Operational Plan</p> <p>Item dealt with in Item 3.4</p> <p>Andrew Beswick entered meeting at 1.09pm</p>

ITEM	ACTION
	<p>Boundary Fence to Dune Reserve – 1 Beach Way, Sapphire Beach City of Coffs Harbour is currently awaiting legal advice to have gates removed. Site visit by Board to be arranged.</p> <p>392 Moved that the Board write to residents. Letter to include the following –</p> <ol style="list-style-type: none"> 1. Promote the works undertaken in the area 2. Ask residents to stop using the dunes for access 3. Advise regeneration works to be undertaken in area
<p>Item 2 – Correspondence</p>	<ol style="list-style-type: none"> 1. Out – Tony Dootson – Attendance at Board Meetings – Discussed in Item 3.1 2. In – Heather Young – CCRP Trust Board Minutes <p>393 Moved that a draft letter be prepared in response. Response to be distributed to Board members prior to sending.</p> <ol style="list-style-type: none"> 3. In – Gurmesh Singh, MP – Stairs at Southern End Sapphire Beach <p>394 Moved that letter of response be prepared. Draft letter to be forwarded to Board Members prior to sending to Gurmesh Singh.</p> <ol style="list-style-type: none"> 4. In – Alison Nash – Closing Sapphire Beach Access – Stairs. NOTED 5. In & Out – Email Exchanges – Discovery Parks (Stewart Kirkup) – Emerald Beach. NOTED 6. In – Crown Lands – Moonee Beach Pedestrian Bridge. NOTED The City advised a response has been received from the Crown advising they are working on bridge design. Design should be ready by December 2024. 7. In – Nick Ling – Excavated Fill – 8 Miranda Place, Kororo. Action: <ol style="list-style-type: none"> 1. Chairman to email Director City Planning & Communities providing detail of matter. 2. City to follow up regarding DA. 3. Update to be provided at next Board Meeting 4. Response to be sent to Nick Ling advising matter is being followed up. <p>Cr Cecato advised he has no ties with the owner of 8 Miranda Place, Kororo as stated in correspondence from Nicholas Ling and that he objects to what is proposed. NOTED</p> <p>Graeme Douglas left the meeting at 1.59pm</p>

ITEM	ACTION
	<p>8. In – Hills Beach / Korora Bay Headland Maintenance and Steps. NOTED</p> <p>David Sutton entered meeting at 2.00pm</p> <p>Hills Beach Reserve Day Use Area</p> <p>David Sutton presented the Concept Plan to the Board.</p> <p>395 Moved that</p> <ol style="list-style-type: none"> 1. The CCRP Trust Board endorse the plan with amendments as discussed. 2. Final version to be circulated Out of Session. 3. Community consultation to be sought. <p>David Sutton left meeting at 3.07pm</p> <p>8. In – Clearing of Habitat on Macauleys Headland (Refer Item 3.2)</p>
<p>Item 3 – Agenda Items</p>	<ol style="list-style-type: none"> 1. Tony Dootson Action: <ol style="list-style-type: none"> 1. NPWS to seek advice from Minister to remove Tony Dootson from Board. 2. Letter to be sent to Tony Dootson advising the Board has sought approval from The Minister to remove him from Board. 3. NPWS to provide Out of Session report on matter. 2. Clearing of Habitat on Macauleys Headland Action: <ol style="list-style-type: none"> 1. CCRP Trust Board to write to Tania Rohan advising Board is seeking information on vandalism of trees. 2. New sign to be erected 3. Investigate whether additional line can be included on sign stating “the position of this sign does not imply guilt”. 3. NPWS to provide Out of Session report on matter 3. Financial Report – 1 July 2023 to 30 June 2024. The Financial Report was presented and noted.

ITEM	ACTION
	<p>4. 2024/25 Operational Plan & 2022-2026 Delivery Plan</p> <p>396 Moved that the CCRP Trust Board adopt the 2024/25 Operational Plan and 2022-2026 Delivery Plan.</p> <ol style="list-style-type: none"> 1. Defer Diggers Beach Reserve path and park renewal valued at \$300,000 to OP2025/26 Operational Plan. 2. Increase the city's contribution of \$106,000 with the new total being \$406,000 for Amenities – PAUP renewal Emerald Beach. 3. Add the City's contribution of \$100,000 to the project with the new total being \$300,000 for car park and road renewals (Sandy Beach). 4. Add the DPE contribution of \$50,000 to the project with the new total being \$180,000 for Projects – Pest, Weeds and Site Rehabilitation. 5. Reinstate the project and add the DPE contribution of \$40,000 for Illegal Activity Site Remediation. 6. That the description amendments be approved as marked in yellow highlight. 7. Expenditure of this additional \$1.3 million occur in the financial years following 2025/26 and that planning for the works be undertaken in FY2024/25.
<p>Item 4 – General Business</p>	<ol style="list-style-type: none"> 1. Hills Beach Reserve Day Use Area This item was dealt with earlier in the meeting – See Resolution No 395 2. Plan of Management A short powerpoint presentation on the Plan of Management to be made at the next meeting 3. Arrawarra Gully Bridge A Board Member sought further clarification on safety and access <ul style="list-style-type: none"> • Access emergency service vehicles • Better access for prams and people with disability • Cultural recognition signage • Site visit will be arranged. <p>Cr Cecato left the meeting at 4.03pm. Andrew Beswick left the meeting at 4.03pm</p>
<p>Next Meeting</p>	<p>Monday, 4 November 2024</p> <p>Theme: Mid Year Review of Annual Operations Plan</p>

Meeting closed at 4.07pm