

## MINUTES

### Cultural Advisory Committee COMMITTEE MEETING

5:00PM, Wednesday, 29<sup>th</sup> May 2024

Banksia Meeting room, Level 1, Yarrila Place, 27 Gordon St, Coffs Harbour

#### ATTENDEES:

Cr Tony Judge (TJ)	Co-Chair (online)
Madge Hair (MH)	
Julie Byers (JB)	
Leonie Henschke (LH)	
Tammy Mills-Thom (TMT)	

#### GUEST ATTENDEES:

Karlene McKeown (KM)	City staff – Group Leader, Community and Cultural Services
Michelle Smith (MS)	City staff – Team Leader, Cultural Services
Emma Aspden (EA)	City staff – Acting Service Leader, Cultural Development and Programs
	Minute Taker

Item	Discussion	Action
1. Acknowledgement of Country <i>City of Coffs Harbour acknowledges that we are meeting on the traditional country of the Gumbaynggirr people. We pay our respects to their Elders past, present and emerging.</i>		Complete
2. Apologies: Jonathan Cassell Cheryl Ward Liz Jamison		Noted

Item	Discussion	Action
Christine Courcier-Jones Patrick Brearley (resigned)		
3. Disclosures of Interest	None	
4. Confirmation of previous <a href="#">minutes</a> 28 February 2023 (see attached or use hyperlink)		That the minutes be accepted as a true and accurate record of the meeting. Moved: TMT Seconded: TJ
5. Business arising	<p>Live performance venues and opportunities Report (prepared by JK) presented by MS.</p> <p>Discussion about River Oak Room as a community space/for hire.</p> <p>Arts and Cultural Grants 2024-25s assessed – going to Council on 27 June 2024.</p> <p>Committee Members urged for greater external and internal signage at Yarrila Place to ensure potential visitors know that the building houses the Harry Bailey Memorial Library and Yarrila Arts and Museum, as well as other Council facilities.</p> <p>MS provided an update on community exhibition invitations for YAM exhibition openings</p> <p>Discussion about ongoing role of volunteers in the cultural facilities at Yarrila Place, noting that there are more than 50 volunteers working across YAM and the Library Service</p>	<p>Refer to link below for information about rooms for hire at Yarrila Place.</p> <p><a href="https://www.coffs.nsw.gov.au/yarrila-place">Yarrila Place   City of Coffs Harbour (nsw.gov.au)</a></p>

Item	Discussion	Action
5.1 Outstanding Actions Review	None	
<b>6. General Business</b>		
6.1 Cultural Strategy Report	Cultural Strategy Report highlights presented by MS.	
6.2 Future Meeting Schedule	<p><b><i>As discussed the committee will be up for review post the next council election and if the committee is endorsed we will advise details of next meeting.</i></b></p> <p>Request to consider changing future meetings to 4pm (start time)</p>	TBA
7. <b>Information exchange:</b> Sharing cultural information of relevance to the Cultural Advisory Committee e.g. Create NSW Cultural Policy, Arts Mid North Coast updates.	<p>Members of Cultural Advisory Committee introduced themselves.</p> <p>TJ provided update on Arts Mid North Coast., including the news that Port Macquarie Hastings Council has chosen to withdraw.</p> <p>TJ noted that City of Coffs Harbour funded event <i>All One Under the Sun</i> at Botanic Gardens was a huge success.</p>	none
8. <b>Next Meeting:</b>		n/a
9. <b>Meeting Closed at 6:09pm</b>		

**Action List**

Date	Item	Decision / Action	Assigned To	Due Date	Updates