

MINUTES
HIGHWAY BYPASS INTEGRATION
S355 COMMITTEE MEETING
COACHWOOD ROOMS ONE & TWO, YARRILA PLACE
9.00AM, MONDAY 22 JULY 2024

PRESENT:

Committee Members	
Chair – Cr George Cecato	Councillor
Cr Sally Townley	Councillor
Jay Clowes	Coffs Harbour Chamber of Commerce
Brad Daymond	Pacific Bay Resort
Byron Gowing	Gowings
Steve Vallance	Department of Regional NSW
Attendees	
Jennifer Dowd	Pat Conaghan MP – Local State Member Office
Cr Paul Amos	Mayor of Coffs Harbour
Andrew Beswick	Director City Infrastructure (DCI)
Ian Fitzgibbon	Group Leader Sustainable Places (GLSP)
Nicola Leslie	Executive Assistant (EA)
Apologies	
Pat Conaghan MP	Cowper Federal Member
Gurmesh Singh	Local State Member
Steve Gooley	Park Beach Plaza
Michael Dougherty	Community Member
Adam Doyle	Community Member
Josh King	City Centre Trader

Item	Discussion	Actioner
1. Acknowledgement of Country	<p><i>The City of Coffs Harbour acknowledges the traditional custodians of the land, the Gumbaynggirr people, who have cared for this land since time immemorial. We pay our respects to their elders, past, present and emerging, and commit ourselves to a future with reconciliation and renewal at its heart.</i></p> <p>Provided by the Chair.</p>	
2. Apologies	Steve Gooley, Josh King, Michael Dougherty, Adam Doyle, Pat Conaghan MP and Gurmesh Singh MP.	

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3. Conflicts of Interest	Nil.	
4. Confirmation of minutes	The minutes of the meeting held on 27 May 2024 be confirmed. Moved: Jay Clowes, Seconded: Steve Vallance Carried	
5. Outstanding Actions		
	<p>The Chair received a letter from Anna Zycki providing TfNSW formal resignation from the Committee. The letter notes TfNSW's willingness to provide information and updates to the Committee when requested. The Committee has been recognised as a key stakeholder to be engaged for consultation in relation to the Coffs Harbour Bypass project.</p> <p>Action: 12 June 2024 – TfNSW letter to be shared with the Committee.</p> <p>The Chair advised Anna Zycki will be attending the next HBIC meeting to provide a presentation on the signage plan process and to answer questions raised in the committee's outstanding action items.</p> <p>Noted all future communications relating to TfNSW are to be sent directly to Anna Zycki.</p>	EA
6. Taree Bypass – Presentation		
	<p><i>Dennis Christensen - Business Liaison Officer MidCoast Council - joined the meeting at 9.08am.</i></p> <p>Noted that Dennis was not directly involved in the 1997 Taree Bypass, however has been involved with the community and has liaised with retailers and residents for a number of years post bypass.</p> <p>The presentation provided an overview on the Taree bypass effects, advantages and disadvantages as well as a comparison between Taree and Coffs Harbour. In summary, bypassing Taree benefited most areas of retail with increased growth and the local community found it an overwhelming success.</p> <p>Action: Taree Bypass - Presentation speaker notes to be shared with the committee.</p> <p>Action: Dennis to investigate the funding for the beautification of Victoria Street, Taree. Findings to be shared with the Committee.</p> <p><i>Dennis Christensen left the meeting at 9.31am.</i></p>	EA EA

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	<p>Coffs Harbour’s Economic Development and Tourism</p> <p>The Committee discussed obtaining current statistics on economic tourism in the Coffs Harbour area, such as average length of stays for visitors and dollars spent.</p> <p>Brad Daymond (Pacific Bay Resort) and Michael Dougherty (Quality Inn) could look at providing some statistics in regard to average lengths of stays. Brad advised that 10% of the stays at Pacific Bay Resort are booked on the day whilst people are travelling and sometimes decisions are made 30 minutes prior to arrival.</p> <p>Action: Liaise with the City’s Economic Development team to provide relevant statistics for Coffs Harbour tourism. Seek a presentation on how Coffs Harbour tourism is tracking.</p> <p>Coffs Harbour – Future Service Centres</p> <p>The Committee discussed the location of future service centres impacting travellers decision-making for bypassing Coffs Harbour.</p> <p>Noted TfNSW’s website provides information on service centres in relation to the existing highway. The Pacific Highway Policy Review 2014 identified Arrawarra as a potential location for a service centre in the future.</p> <p>Action: Service Centres – Pacific Highway Policy, Mapping and Feedback documents to be shared with the Committee.</p>	<p>GLSP</p> <p>Steve Vallance /EA</p>
<p>7. Correspondence</p>		
	<p>In – 5 June 2024 – Request from Michael Sandford to join the HBIC</p> <p>It was agreed an initial meeting with Michael is needed before the committee decides. Based on the outcome of the meeting, the Committee will then consider providing a direct invitation or proceeding with an EoI for applications (to be confirmed out of session).</p> <p>Noted it would be beneficial to have a member with landscaping design/architectural skills.</p> <p>Action: Chair, DCI, GLSP and EA to arrange a meeting with Michael Sandford and then to provide advice to the committee.</p>	<p>Chair/EA</p>
<p>8. Other Business</p>		
	<p>Next HBIC Meeting Date</p> <p>Noted that the 23 September 2024 meeting date previously agreed upon falls during Council elections and it is not practical to have a meeting at this time. October will be the first meeting with the new Councillors.</p>	

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	<p>After discussion, the Chair proposed to move the 23 September 2024 meeting to late August or Monday 21 October 2024.</p> <p>Action: Contact Anna Zycki to check availability for presenting and email proposed date options to voting members.</p> <p>Dump Points & RV Friendly Status – Presentation by DCI</p> <p>Coffs Harbour LGA does not currently have formal RV Friendly status. A new dump point and potable water refill station have now been installed in the city centre. There are also two new 24 - hour RV parking bays in Elizabeth Street, Coffs Harbour.</p> <p>The Chair hopes to arrange an event for the presentation of the RV Friendly Certificate.</p> <p>Action: Presentation to be shared with the Committee.</p>	<p>EA</p> <p>EA</p>
9. Next Meeting		
	TBC	

The Meeting closed at 10.04am