

MINUTES

POSITIVE AGEING ADVISORY COMMITTEE

COMMITTEE MEETING

COACHWOOD ROOMS 1 & 2, YARRILA PLACE

MONDAY 29 APRIL 2024

ATENDEES:

Cr. Tony Judge (Cr. TJ)	Councillor – City of Coffs Harbour
Carol Burfoot (CB)	Community Representative
Hunter Handley (HH)	Community Representative
Gary Carr (GC)	Community Representative
George Gardiner (GG)	Community Representative
Position Vacant	Community Representative
Position Vacant	Community Representative
Position Vacant	Community Representative
Paul Tracey (PT)	Blue Sky Community Services Inc.
Felicity Wardle (FW)	Mid North Coast Local Health District
Judy Bartholomew (JB)	Healthy North Coast NCPHN
Position Vacant	Community Organisation Representative

GUEST ATENDEES:

Ian Fitzgibbon (IF)	Group Leader – City of Coffs Harbour
Marcy Mills (MM)	Section Leader – City of Coffs Harbour
Anna Lockwood (AL)	Community Planner – City of Coffs Harbour

Item	Discussion	Actioner
1. Meeting Opened 10.05am		
2. Acknowledgement of Country		AL
3. Apologies:	Dennis Houghton – Community Representative Jane Sury – Coffs Coast Legacy	Noted
4. Appointment of a New Chair	Cr. TJ and GC nominated CB to be the Chair. Endorsed by all. ACTION: CB Chair moving forward. AL to meet with CB prior to the next meeting.	All
5. Confirmation of minutes: June 6 2022	Minutes Confirmed	All
6. General Business		
6.1 Introductions	Introductions and welcome to all including new City of Coffs Harbour (City) staff. Discussion on the new Community Planner (AL) appointment and location in the Local Planning Section and Sustainable Places	Noted

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	<p>Group. Feedback provided that the City should include more opportunities for the Committee to provide feedback/contribute during meetings would be welcomed. The City noted this feedback.</p>	
<p>6.2 Endorsement of the <i>Positive Ageing Action Plan</i></p>	<p>The City has been reviewing work to date on the <i>Draft Positive Ageing Action Plan</i>.</p> <p>AL and other City staff will review the draft by Friday 3 May 2024.</p> <p>ACTION: AL to send the draft to Committee Members by Friday 3 May 2024.</p> <p>ACTION: Committee members to provide feedback on the draft by 27 May 2024.</p> <p>ACTION: AL to table the draft at the next meeting Monday 17 June 10:00am - 12:00pm.</p>	<p>AL</p> <p>All to provide feedback (See actions below)</p> <p>AL</p>
<p>6.3 Way forward for the Committee</p>	<p>Discussion on a Way Forward for the Committee:</p> <p>As per the Terms of Reference (ToR), the purpose of this Committee is to develop the Positive Ageing Action Plan. The ToR states that a minimum of 2 Committee meetings are to be held each year.</p> <p>The City plans to schedule another meeting 17 June 2024 to complete the draft <i>Positive Ageing Action Plan</i>.</p> <p>All Committees will be reviewed after the new Council is elected in September 2024. Therefore, there is uncertainty as to whether this Committee will continue after this time.</p> <p>Next Meeting will be held 17 June 2024 10am-12pm. Focus for the meeting is to complete the Positive Ageing Action Plan which the City will continue to implement.</p>	<p>Noted</p>
<p>6.4 HNC Healthy Ageing Strategy and Reference Group</p>	<p>JB gave verbal presentation on HNC's Healthy Ageing Strategy & Reference Group.</p> <p>JB provided an overview of the work of Healthy North Coast (HNC). Healthy North Coast is one of 31 Primary Health Networks across Australia. HNC covers a large footprint from Tweed to Port Macquarie and inward to the Eastern Tablelands. There are approx. 80 people in the Organisation and 4 staff in the Healthy Ageing Team. HNC is federally funded and works to commission (not deliver) a range of initiatives that work to improve health outcomes. Some funding is flexible, and some is to be spent on specific services. Initiatives include:</p>	<p>Noted</p>

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	<p>Increasing digital access, Care-Finders (delivered by EACH), up-skilling aged care nurses, safety events, developing resources for clients such as a journey booklet for people with dementia.</p> <p>HNC has a Reference Group who provided input into the Strategy, but they are currently reviewing the role of this Group. Committee members are to reach out to JB if they are interested in learning more about this Group.</p> <p>A lot of Older People, struggle to get aged care services, especially those who are Culturally and Linguistically Diverse, experiencing homelessness or without family support. In response HNC commissioned the “Care Finders” programme (delivered by EACH) where a team of Care Finders conduct Outreach to vulnerable people and help them access the care system. This programme has been amazing in how many people they have been able to access. Two of those processes are focused on homelessness.</p> <p>ACTION: If interested in HNC Healthy Ageing Strategy & Reference Group, please direct questions to JB</p>	All
<p>6.5 Plans discussed at prior meeting which have since been endorsed by Council:</p> <p>Disability Inclusion Action Plan 2022 – 2026 (DIAP)</p> <p>My Coffs Community Strategic Plan</p> <p>City of Coffs Harbour’s Delivery Program, Operational Plan</p>	<p>MM discussed plans which have been endorsed by Council since previous meeting.</p> <p>MM provided overview of the City’s Delivery Program and Operational Plan (DP & OP). MM reported that these are currently on public exhibition and showed the PAAC where on the City’s website the PAAC can provide feedback into these. The PAAC can provide both positive and negative feedback on these documents.</p> <p>ACTION: AL to send Committee Members a copy of the DIAP, as well as links to City documents with an opportunity for PAAC to provide feedback into DP & OP.</p> <p>The Elder Abuse Network was briefly discussed:</p> <p>ACTION: AL to follow up with PT and JB about a presentation on this at next PAAC Meeting.</p>	AL AL
<p>7. Outstanding Actions Review</p>	<p>See Items 6.2 and 6.5</p>	Noted
<p>8. Next Meeting:</p>	<p>10:00am – 12:00pm Monday 17 June 2024</p>	Noted
<p>9. Meeting Close</p>	<p>10:58am</p>	