

The following document is the minutes of the Council and Committee meeting held on 13 June 2013. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on 27 June 2013 and therefore subject to change. Please refer to minutes of 27 June 2013 for confirmation.



COFFS HARBOUR CITY COUNCIL
ORDINARY MEETING
COUNCIL CHAMBERS
COUNCIL ADMINISTRATION BUILDING
COFF AND CASTLE STREETS, COFFS HARBOUR
13 JUNE 2013

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COFFS HARBOUR CITY COUNCIL

ORDINARY MEETING

13 JUNE 2013

Present: Councillors D Knight (Mayor), J Arkan, N Cowling, R Degens, G Innes, B Palmer, K Rhoades, M Sultana and S Townley

Staff: General Manager, Director Corporate Business, Director City Services, Director Land Use, Health & Development and Executive Assistant.

The meeting commenced at 5.00 pm with the Mayor, Cr D Knight in the chair.

We respectfully acknowledge the Gumbayngirr Country and the Gumbayngirr Aboriginal peoples who are traditional custodians of the land on which we meet and their Elders both past and present

The Mayor reminded the Chamber that the meeting was to be recorded, and that no other recordings of the meeting would be permitted.

DISCLOSURES OF INTEREST

No disclosures of interests tabled.

APOLOGY

No apologies.

CONFIRMATION AND ADOPTION OF MINUTES

130 **RESOLVED** (Arkan/Innes) that the minutes of the Ordinary meeting held on 23 May 2013 be confirmed as a true and correct record of proceedings.

RESCISSION MOTION

RM13/3 INTEGRATED PLANNING AND REPORTING FRAMEWORK FOR THE PERIOD 2013/2014 TO 2016/2017 - RESCISSION MOTION

131 **RESOLVED** (Innes/Palmer) that points 2 and 3 of resolution 199 of Ordinary meeting held on 23 May 2013 regarding item GM13/14 - Integrated Planning and Reporting Framework for the Period 2013/2014 to 2016/2017, and reading as follows, be rescinded:

RESOLVED (Arkan/Degens)

2. *Note that the adopted 2013/2014 Budget is based on a projected deficit of \$326,307 with an undertaking by Council to work towards delivering a balanced result by the end of the period.*
3. *That the recommended Option one in the Sports Development Program be implemented.*

The **MOTION** on being put to the meeting was declared **CARRIED**.

DIVISION

A division was duly called, and those members voting for and against the motion were recorded:

FOR	AGAINST
Cr Sultana	Cr Cowling
Cr Innes	Cr Arkan
Cr Knight	Cr Townley
Cr Palmer	Cr Degens
Cr Rhoades	

The adopted recommendation of the meeting on the 23 May 2013 in its entirety is:

1. *Adopt the reviewed Coffs Harbour 2030 Community Strategic Plan, 2013/2017 Delivery Program, 2013/2014 Operational Plan, Program Budgets 2013/2017, 2013/2014 Fees and Charges; and reviewed Resourcing Strategy attached to this report.*
2. *Note that the adopted 2013/2014 Budget is based on a projected deficit of \$326,307 with an undertaking by Council to work towards delivering a balanced result by the end of the period.*
3. *That the recommended Option one in the Sports Development Program be implemented.*
4. *Note that the documents are adopted with two budget scenarios in place (one including the CBD Special Rate and one without) and that, following IPART's determination of the special variation application, Council meet as soon as practicable to rescind the redundant scenario.*
5. *Develop, in consultation with the community, a sustainable funding strategy to facilitate the delivery of balanced budgets over a four-year period commencing in 2014/2015, as set out in the Resourcing Strategy.*

Cont'd

RM13/3 Integrated Planning and Reporting Framework for the Period 2013/2014 to 2016/2017 - Rescission Motion ...(Cont'd)

6. *Respond to all who made community submissions, advising them of the outcome of their requests and thanking them for their input.*

132 RESOLVED (Palmer/Innes) that Council:

2. Note that the adopted 2013/2014 Budget is based on a projected deficit of \$426,307 with an undertaking by Council to work towards delivering a balanced result by the end of the period.

The **MOTION** on being put to the meeting was declared **CARRIED**.

DIVISION

A division was duly called, and those members voting for and against the motion were recorded:

FOR

Cr Sultana
Cr Innes
Cr Arkan
Cr Knight
Cr Rhoades
Cr Degens
Cr Palmer
Cr Townley

AGAINST

Cr Cowling

The resolution in its entirety would then become:

- Adopt the reviewed Coffs Harbour 2030 Community Strategic Plan, 2013/2017 Delivery Program, 2013/2014 Operational Plan, Program Budgets 2013/2017, 2013/2014 Fees and Charges; and reviewed Resourcing Strategy attached to this report.*
- Note that the adopted 2013/2014 Budget is based on a projected deficit of \$426,307 with an undertaking by Council to work towards delivering a balanced result by the end of the period.*
- Note that the documents are adopted with two budget scenarios in place (one including the CBD Special Rate and one without) and that, following IPART's determination of the special variation application, Council meet as soon as practicable to rescind the redundant scenario.*
- Develop, in consultation with the community, a sustainable funding strategy to facilitate the delivery of balanced budgets over a four-year period commencing in 2014/2015, as set out in the Resourcing Strategy.*
- Respond to all who made community submissions, advising them of the outcome of their requests and thanking them for their input.*

GENERAL MANAGER'S REPORT

GM13/17 INDEPENDENT LOCAL GOVERNMENT REVIEW PANEL - FUTURE DIRECTIONS FOR NSW LOCAL GOVERNMENT (TWENTY ESSENTIAL STEPS) - DISCUSSION PAPER

The objective of this report is to formally report to Council the release of the Future Directions for NSW Local Government (Twenty Essential Steps) Discussion Paper and to highlight several issues that may well be the subject of a Council submission in this process. It is anticipated that a submission shall be prepared in draft form and circulated for Councillor comment and feedback prior to submission of the final document.

133 RESOLVED (Arkan/Innes) that Council:

1. Authorise the General Manager to prepare a draft submission to the Independent Local Government Review Panel on its Future Directions for NSW Local Government (Twenty Essential Steps) Discussion Paper addressing local and regional issues of importance;
2. Upon completion of the draft outlined in 1 above, a copy of the draft submission be forwarded to Councillors individually for feedback to the General Manager;
3. Upon receipt of any feedback mentioned in 2 above, the General Manager make amendments to the Draft Submission as necessary with a view to the final version of Council's submission being forwarded to the Independent Local Government Review Panel by Friday 28 June 2013.

LAND USE HEALTH & DEVELOPMENT DEPARTMENT REPORTS

L13/12 DEVELOPMENT APPLICATION NO. 393/13 RESIDENTIAL FLAT BUILDING AND DEMOLITION LOT 4, SEC 58, DP 758258, NO. 326 HARBOUR DRIVE, COFFS HARBOUR

The purpose of this report is to present Development Application 393/13 for Council's consideration, which is an application for demolition of the existing dwelling on site and construction of a residential flat building. The report recommends conditional approval of the application.

RESOLVED (Sultana/Arkan) that:

1. Development Application No. 393/13 for demolition and construction of a four unit Residential Flat Building on Lot 4, Sec 58, DP 758258, No. 326 Harbour Drive Coffs Harbour, be approved subject to conditions as appended to the report (Attachment 3).
2. Persons who made submissions in relation to the Development Application No. 393/13 be notified of the determination.

Cont'd

L13/12 Development Application No. 393/13 - Residential Flat Building and Demolition Lot 4, Sec 58, DP 758258, No. 326 Harbour Drive, Coffs Harbour ...(Cont'd)

AMENDMENT

- 134** **MOVED** (Cowling/Degens) that Development Application No. 393/13 for demolition and construction of a four unit Residential Flat Building on Lot 4, Sec 58, DP 758258, No. 326 Harbour Drive Coffs Harbour, be deferred pending negotiations with the applicant regarding issues surrounding carparking.

VOTED FOR

Cr Rhoades
Cr Townley
Cr Palmer
Cr Degens
Cr Knight
Cr Arkan
Cr Innes
Cr Sultana
Cr Cowling

VOTED AGAINST

Nil

The **AMENDMENT** on being put to the meeting was declared **CARRIED**. It then became the **MOTION** and on being put to the meeting was declared **CARRIED**.

L13/13 COFFS HARBOUR ENVIRONMENTAL SUSTAINABILITY STRATEGY - PROJECT PLAN

To inform Council of the Project Plan for the development of the Coffs Harbour Environmental Sustainability Strategy.

- 136** **RESOLVED** (Palmer/Arkan) that Council endorses the attached Project Plan for the development of a Coffs Harbour City Council Environmental Sustainability Strategy.

The purpose of this report is to seek Council's endorsement of a Project Plan to allow the Woolgoolga Town Centre Study 1996 to be reviewed and updated in the form of a Masterplan. This report also seeks Council's endorsement of a Request for Quotation Consultant Brief to allow for engagement of an appropriately qualified consultant advisor to assist over the life of the project.

135 RESOLVED (Arkan/Degens) that:

1. Coffs Harbour City Council endorse the attached Woolgoolga Town Centre Study Review Project Plan.
2. Coffs Harbour City Council engage an appropriately qualified consultant to provide economic, strategic planning, and built form advisory services to Council for the project.
3. Coffs Harbour City Council endorse the attached Consultant Brief Request for Quotation for the Woolgoolga Town Centre Study Review Consultant Advisor.
4. Review a specific parking plan for Woolgoolga to be incorporated into the Masterplan.
5. Council continues to lobby NSW Roads and Maritime Services and the Minister for Roads for funds towards development of a Socio-Economic Bypass Action Strategy, to further inform the Woolgoolga Town Centre Study Review.

VOTED FOR

Cr Rhoades
Cr Townley
Cr Palmer
Cr Degens
Cr Knight
Cr Arkan
Cr Innes
Cr Sultana
Cr Cowling

VOTED AGAINST

Nil

CORPORATE BUSINESS DEPARTMENT REPORTS

CB13/36 BANK BALANCES AND INVESTMENT FOR APRIL 2013

To list Council's Bank Balances and Investments as at 30 April 2013.

137 RESOLVED (Rhoades/Innes) that:

1. The bank balances and investments totaling (from loans, Section 94 and other avenues that form the restricted accounts and are committed for future works) one hundred and sixty eight million, one hundred and sixteen thousand, five hundred and eighty nine dollars (\$168,116,569) as at 30 April 2013 be noted.
2. The general fund unrestricted cash and investments totaling one million, nine hundred and sixty four thousand, five hundred and ninety four dollars (\$1,964,594) as at 30 April 2013 be noted.

CB13/37 MONTHLY BUDGET REVIEW FOR APRIL 2013

To report on the estimated budget position as at 30 April 2013.

138 RESOLVED (Palmer/Innes) that:

The budget adjustments be approved and the current budget position be noted.

Estimated Budget Position as at 30 April 2013:

	General Account \$	Water Account \$	Sewer Account \$
Original Budget adopted 24 May 2012	308,365 (D)	4,397,830 (D)	3,542,337 (D)
Approved Variations to 31 March 2013	(103,141) (S)	(554,150) (S)	(686,556) (S)
Recommended variations for April 2013	(180,244) (S)	Nil	Nil
Estimated result as at 30 April 2013	<u>24,980 (D)</u>	<u>3,843,680 (D)</u>	<u>2,855,781 (D)</u>

CB13/38 RENEWAL OF LEASE OF 23 GORDON STREET, COFFS HARBOUR TO GEOLINK CONSULTING PTY LIMITED

Seeking Council authority to execute a further one year lease of 23 Gordon Street, Coffs Harbour with the present Lessee, GeoLINK Consulting Pty Limited.

139 RESOLVED (Arkan/Degens) that:

1. Council as the registered proprietor of 23 Gordon Street, Coffs Harbour being Lot 20 Section 6 DP 758258 authorise the lease of the premises to GeoLINK Consulting Pty Limited for a further term of 1 (one) year.
2. Any necessary documents associated with the lease of 23 Gordon Street, Coffs Harbour being Lot 20 Section 6 DP 758258 to GeoLINK Consulting Pty Limited be executed under the Common Seal of Council.

CB13/39 WOOLGOOLGA LAKESIDE DRAFT PLAN OF MANAGEMENT

To report on the outcomes of the Community Consultation process and recommend referral to the Minister responsible for administering the Crown Lands Act 1989 requesting adoption of the Draft Plan of Management for Woolgoolga Lakeside.

140 RESOLVED (Palmer/Townley) that Council, as Corporate Manager of the Woolgoolga Beach Reserve Trust, adopt the Draft Plan of Management for Part of Reserve 63076 for Public Recreation and Resting Place and Reserve 72664 for Public Recreation (northern section of Woolgoolga Beach Reserve) and refer the Draft Plan to the Minister responsible for administering the Crown Lands Act 1989, requesting formal adoption of the Plan.

CITY SERVICES DEPARTMENT REPORT

CS13/29 TRAFFIC COMMITTEE REPORT NO. 2/2013

To confirm the Minutes of the Traffic Committee Meeting held on Thursday, 23 May 2013.

141 RESOLVED (Innes/Arkan) that:

T.22 – Woolgoolga High School Centenary Drive, Woolgoolga – Removal of Limited Parking Zone (3412198[R.509540])

That approval be given for the existing 'No Parking' zone in Centenary Drive in front of Woolgoolga High School be removed allowing an additional four parking spaces to be provided, as per plan T.22-2013.

Cont'd

CS13/29 Traffic Committee Report No. 2/2013 ...(Cont'd)

T.23 - Allied Funeral Home 124 West High Street Coffs Harbour - Traffic Issues (IR 3389986 [R. 509970 R. 505370])

That approval be given for the existing 2 Hour Parking / 'No Stopping' sign be relocated to the eastern side of the driveway to 124 West High Street, Coffs Harbour, to remove 1 parking space, as per plan T.23-2013.

T.24 - Bus Zone for Earl Street (eastern side) and Bonville Street Coffs Harbour (IR 3389196 [R. 503120 R. 503950])

That approval be given to install a permanent bus zone on Earl Street (east) on the corner of Bonville Street (18.5 metres), Coffs Harbour, as per plan T.24-2013.

T.25 – NAB Coffs Coast Cycle - Pine Creek Way Challenge 4 August 2013 [3336441]

That Council's approval dated 11 April 2013 for the NAB Coffs Coast Cycle, as per T.10-2013 be amended to include the following :

7. Police and RMS approval for the use of the Pacific Highway between Archville Station Road and Mailman's Track Road.
8. That Archville Station Road - between Pine Creek Way and the south bound on ramp to the Pacific Highway be approved as the part of the course for 2013.

T.26 - Park Avenue and Harbour Drive, Coffs Harbour - Traffic Issues (IR 3396328 [R.505670])

That no further action be taken to install double barrier lines in Park Avenue and Harbour Drive, Coffs Harbour.

T.27 - Harbour Drive (Coles) Coffs Harbour – Traffic Issues (IR 3375170)

That approval be given for lane 1 at the Harbour Drive/ Earl Street roundabout (west) be restricted to left turn traffic only. The existing outside lane of the roundabout at its northern intersection be marked with chevron pavement markings, as per plan T.27-2013.

T.28 - Marcia Street and Rose Avenue, Coffs Harbour– Signage (IR 3348331 [R505190])

No action be taken to install 'No Parking' signs (7.00am – 4.00pm weekdays) in Marcia Street (north) 18.5 metres from intersection pending further information required.

T.29 - Pitt Street, Coffs Harbour – Speed Issues (IR 3272644 [R.505750])

That no action be taken to reduce the existing 50km speed zone or change the street to local traffic only in Pitt Street, Coffs Harbour.

Cont'd

CS13/29 Traffic Committee Report No. 2/2013 ...(Cont'd)

T.30 - Isles Drive/Pacific Highway Coffs Harbour – No Stopping Zone (IR 3389551 [R.509960])

That approval be given for the existing 'No Stopping' zone on the north side of Isles Drive, west of the Pacific Highway, be extended 36 metres to the western edge of the driveway of No. 2 Isles Drive, to allow for a better flow of traffic, as per plan T.30-2013.

T.31 - Howard Street, Coffs Harbour - Traffic Management Plan - Coffs Cup (R.503110 3394812)]

That:

The temporary road closure of Howard Street, Coffs Harbour, on Thursday, 1 August 2013, between 9.00am and 6.30pm for the purpose of holding the Coffs Harbour VB Gold Cup, be advertised and providing no substantive objections are received, the closure be approved, subject to the following:

- (a) A Traffic Management Plan (TMP) incorporating a Traffic Control Plan (TCP) be submitted. The plan shall be prepared by a person holding appropriate certification issued by Roads and Maritime Services (RMS) qualified in designing or modifying traffic control plans to an accepted standard. Plans should be dated and signed by the accredited designer and also include their certificate number and expiry date.
- (b) A copy of current Public Liability Insurance be submitted.
- (c) The organisers to liaise with affected traders and obtain traders approval.
- (d) The organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers and sign off on the Traffic Management Plan after the event.
- (e) The organisers be responsible for all costs associated with the temporary closure
- (f) The organiser submit adequate public transport plan to Council, prior to the event.

T.32 - Sawtell Chilli Festival - Saturday 6 July 2013

That:

The temporary road closure of First Avenue, Sawtell, between 50m north of Second Avenue and Boronia Street, and Second Avenue from 30m west and 35m east of First Avenue between the hours of 6.00am and 5.30pm on Saturday, 6 July 2013, for the purpose of holding the Sawtell Chilli Festival, be advertised, and providing no substantive objections are received, the closure be approved.

Cont'd

CS13/29 Traffic Committee Report No. 2/2013 ...(Cont'd)

- (a) The organisers of the Chilli Festival liaise with affected traders and obtain traders approval.
- (b) The organisers be responsible for erection of traffic barriers and control of traffic using accredited traffic controllers.
- (c) The organisers be responsible for all costs associated with the temporary closure, including advertising.
- (d) Copy of current Public Liability Insurance be submitted.
- (e) Traffic Management Plan to be submitted for approval.
- (f) That organisers and officials liaise with the local bus company to obtain approval on routes used.

T.33 – Boambee Public School Valley Challenge - Sunday 30 June 2013

That:

The Boambee Public School Valley Challenge be approved for Sunday 30 June 2013.

- (a) The organisers and officials complying to conditions imposed by the Roads and Traffic Authority and take all reasonable measures to reduce obstruction to traffic during the course of the event.
- (b) The provisions of the Australian Road Rules and relevant legislation being observed.
- (c) Sufficient qualified marshals be made available to properly control the event.
- (d) Organisers submit a current certificate of currency for Public Liability Insurance.
- (e) That all residents and affected businesses be notified of the event.
- (f) That organisers and officials consult with the local bus company .

REQUESTS FOR LEAVE OF ABSENCE

- 142** **RESOLVED** (Arkan/Rhoades) that Cr Innes be granted leave of absence from Council from 27 June 2013.

MATTERS OF AN URGENT NATURE

No matters of an urgent nature.

QUESTIONS ON NOTICE

No questions on notice.

This concluded the business and the meeting closed at 6.26 pm.

Confirmed: 27 June 2013

.....
Denise Knight
Mayor